Clear Creek Elementary School District
17700 McCourtney Rd.
Grass Valley, CA 95949
(530) 273-3664
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
April 12, 2016
Clear Creek School, Library
AGENDA

. **Call to Order**

I. Roll Call

II. Pledge of Allegiance

V. Agenda Adoption Action

'. Interdistrict Transfer Request

Acceptance of Interdistrict IN for the 2016/2017 school year:

1. I.A. (K) New	V-1*	Action
2. J.S. (6th) & J.S. (4th) Renewal	V-2*	Action
3. K.H. (8th), C.H. (6th), & R.H. (3rd) Renewal	V-3*	Action

*confidential pupil packet

'I. School/Community Reports & Communication

A. Members of the Public

This is the time and place for the general public to address the school board. State law prohibits the board from addressing issues not included on the agenda; however, requests may be made for discussion of specific topics at subsequent meetings. Discussions of personnel matters are inappropriate in open session; such matters should first be brought to the attention of the Superintendent.

1. LCAP Parent Input — Information

B. Staff

C. Members of the Board

1. Letter from Shar Johns, Classified School Employee of the Year	VI-C-1	Information

D. Superintendent/Principal

1. Enrollment		Information
2. Staff Meeting Notes dated 4/5/2016	VI-D-1	Information
3. PTC Treasurer's Report dated 3/07/2016	VI-D-2	Information
4. School Updates		Information
5. Camp Cougar		Information
6. Prop 39 (Information available at meeting)		Information

VII. Approval of Consent Agenda

Discussion/Action. These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

1. Approval of the March 8, 2016 Board Minutes	VII-1	Action
2. Approval of bills in the amount of $32,438.29	VII-2	Action
3. Approval of Patrick Henry as Track and Field Coach for 2015/2016	VII-3	Action
4. Approval of the 15/16 Williams Complaint Summary, Qtr 3	VII-4	Action

VIII. Action Items

1. 1st Review of New Board Policy BP 5113	VIII-1	Action
2. Approval of Letter of Resignation dated April 7, 2016 for C.N.	VIII-2	Action

X. Closed Session

1. Negotiations

Adjournment

XI. Next Board Meeting: **Date: May 10, 2016**
Clear Creek Elementary School District
Clear Creek School Library at 5:00 p.m.

This agenda was posted at least 72 hours in advance of the meeting at Clear Creek School. It is posted on the outside public bulletin board and provided to "The Union Newspaper".

LV

VI-C-1

Nevada County
Superintendent of Schools

HOLLY A. HERMANSEN, SUPERINTENDENT

112 Nevada City Highway
Nevada City, CA 95959
530-478-6400 · fax 530-478-6410

March 19, 2016

Margaret "Micki" Baldwin
Clear Creek Elementary School
Clear Creek School District

Re: Classified School Employee of the Year

Dear Micki,

Congratulations! The County Selection Committee, consisting of Nikki Johnson, Jane McCardle, and Avon Steen, has selected you as the **2016 Nevada County Classified School Employee of the Year (CSEY) in the category of Para-Educator and Instructional Assistant.**

Several outstanding district candidates were nominated for consideration in this year's Nevada County CSEY process. The committee found the selection process difficult, in that you are all outstanding employees who make major contributions each day throughout the year; year after year, for each employee and student you serve.

On behalf of Holly Hermansen, County Superintendent of Schools, congratulations are extended to you for being recognized by your district and also as the County-wide CSEY. **You and *three guests* are invited to a recognition breakfast at the Holbrooke Hotel & Restaurant from 7:30 a.m. - 9:00 a.m. on Tuesday, May 17, 2016.** An invitation is enclosed that has also been emailed to your superintendent/principal, and school board members.

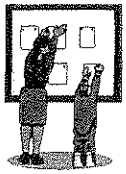
The other Countywide School Employees of the Year includes Phil Dittberner, Nevada City School District – Maintenance, Operations, and Facilities; and Sue Sample, Pleasant Ridge School District – Office & Technical. The formal announcement of all three candidates chosen as 2016 Nevada County CSEY will take place at the breakfast. On your behalf, your CSEY packet was submitted to the California Department of Education Classified School Employee of the Year Program.

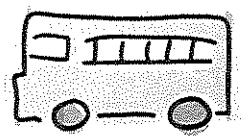
Most sincerely,

Shar Johns

Shar Johns
Associate Superintendent of Educational Services

cc. Scott Lay, Principal & Superintendent
CCESD Board of Trustees
CSEY Selection Committee





The Nevada County Superintendent of Schools
invites you to attend

Classified School Employees of the Year Recognition Breakfast

Tuesday, May 17, 2016
7:30 a.m. – 9:00 a.m.

Holbrooke Hotel & Restaurant
212 West Main Street, Grass Valley

A light breakfast will be served.

~ HONORING ~

~ School Districts Classified School Employees of the Year ~

Margaret "Micki" Baldwin	Clear Creek School District
Terry Chapman	Grass Valley School District
Phil Dittberner	Nevada City School District
Stephanie Mashburn	Nevada County Supt. of Schools Office
Carol Lee	Nevada Joint Union High School District
Vicki Kopec	Penn Valley Union Elementary School District
Sue Sample	Pleasant Ridge Union School District

RSVP requested by May 11, 2016
to Samie White at 478-6400 ext.203
swhite@nevco.org

VT-D-1

STAFF MEETING
notes
4/5/16

1. Volunteer Brunch –

We will have it the morning of May 25th. Same format as last year. Scott will purchase food but not be allowed to help decorate! It will be in the gym, no students.

2. Intruder drill –

This Thursday afternoon.

3. Open House –

May 12th. BBQ from 5-6pm, rooms open 5:30-6:30pm, book faire 5-7pm.

4. Wellness options for the end of the year –

We decided to offer a $100 reimbursement for healthy lifestyles goods and services. To be reimbursed you must turn in a receipt by May 1st.

5. Other items –

- Kindergarten Round Up, April 14th
- Variety Show, April 21 (practice 4/20 from 3-4pm in the gym)
- We have 6 extra computers in the lab. Susan, Helen, and Holly would each like two. I will have Jad work on this.
- LCAP – Scott will send the draft LCAP to all staff for edits/suggestions.

Next meeting – May 4th

VI-D-2

Clear Creek Elementary School PTC

Treasurer's Report 08/01/2015 - 03/07/2016

1 Fundraisers	Income	Expenses	Year to Date	Net Budget	More/-Less
Artist Workshop	72.00	-	72.00	-	72.00
Adopt-a-Class - Library	25.00	-	25.00	-	25.00
Adopt-a-Class - Art	25.00	-	25.00	-	25.00
Adopt-a-Class - AR	25.00	-	25.00	-	25.00
Coffee Mugs	60.00	-	60.00	-	60.00
Terracyle	-	-	-	-	-
See's Candy	3,435.60	2,576.77	858.83	-	858.83
Box Tops	48.20	-	48.20	-	48.20
Ewaste	-	-	-	-	-
Fall Festival	1,506.76	804.39	702.37	-	702.37
Flower Power	-	-	-	-	-
Ice Cream Social	318.05	235.98	82.07	-	82.07
Miscellaneous Donations	-	-	-	-	-
Silver Graphics	-	-	-	-	-
Walk a Thon	9,234.53	2,015.00	7,219.53	-	7,219.53
Cougar Coffee	447.26	-	447.26	-	447.26
Otis Spunkmeyer Cookie Dough	-	-	-	-	-
Back-to-School Night BBQ	-	-	-	-	-
Mixed Bag	1,548.57	659.68	888.89	-	888.89
Adopt-a-Class - Kindergarten	-	-	-	-	-
Adopt-a-Class - 1st Grade	75.00	-	75.00	-	75.00
Adopt-a-Class - 2nd Grade	-	-	-	-	-
Adopt-a-Class - 3rd Grade	300.00	300.00	-	-	-
Adopt-a-Class - 4th Grade	70.00	-	70.00	-	70.00
Adopt-a-Class - 5th Grade	150.00	-	150.00	-	150.00
Adopt-a-Class - 6th Grade	275.00	-	275.00	-	275.00
Adopt-a-Class - 7th Grade	-	-	-	-	-
Adopt-a-Class - 8th Grade	500.00	-	500.00	-	500.00
Total	18,115.97	6,591.82	11,524.15	-	11,524.15

2 Card Donations	Income	Expenses	Year to Date	Net Budget	More/-Less
Holiday	60.00	-	60.00	-	60.00
Jamba Juice	-	-	-	-	-
Raleys	900.39	-	900.39	-	900.39
Safeway	-	-	-	-	-
Savemart	-	-	-	-	-
Scrip	643.28	-	643.28	-	643.28
Target	189.01	-	189.01	-	189.01
Briar Patch	33.16	-	33.16	-	33.16
One Cause	-	-	-	-	-
Total	1,825.84	-	1,825.84	-	1,825.84

3 Teacher Funds	Income	Expenses	Year to Date	Net Budget	More/-Less
Kindergarten - TF	-	-	-	-200.00	200.00
First Grade - TF	-	100.00	-100.00	-200.00	100.00
Second Grade - TF	-	64.35	-64.35	-200.00	135.65
Third Grade - TF	-	200.00	-200.00	-200.00	-
Fourth Grade - TF	-	-	-	-200.00	200.00
Fifth Grade - TF	-	69.29	-69.29	-200.00	130.71
Sixth Grade - TF	-	100.00	-100.00	-200.00	100.00
Seventh Grade - TF	-	-	-	-200.00	200.00
Eighth Grade - TF	-	140.00	-140.00	-200.00	60.00
Total	-	673.64	-673.64	-1,800.00	1,126.36

4 Art Docent Funds	Income	Expenses	Year to Date	Net Budget	More/-Less
Art Docent	-	-	-	-	-
Kindergarten - AD	-	-	-	-70.00	70.00

First Grade - AD	-	-	-	-70.00	70.00
Second Grade - AD	-	23.36	-23.36	-100.00	76.64
Third Grade - AD	-	85.00	-85.00	-85.00	-
Fourth Grade - AD	-	93.59	-93.59	-110.00	16.41
Fifth Grade - AD	-	-	-	-70.00	70.00
Sixth Grade - AD	-	-	-	-85.00	85.00
Seventh Grade - AD	-	78.88	-78.88	-65.00	-13.88
Eighth Grade - AD	-	78.87	-78.87	-70.00	-8.87
Total	**-**	**359.70**	**-359.70**	**-725.00**	**365.30**

5 Cost Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Yearbook	-	21.61	-21.61	-	-21.61
Charitable Giving	-	-	-	-	-
AR Store	-	204.57	-204.57	-	-204.57
Christmas Program	-	46.30	-46.30	-	-46.30
Cougarapawlooza	-	-	-	-	-
Library - AR Program	-	-	-	-	-
Library - Scholastic Book Fair	-	-	-	-	-
Library - Software	-	1,476.50	-1,476.50	-	-1,476.50
Library -Books	-	324.80	-324.80	-	-324.80
Miscellaneous Expenses	10.00	644.88	-634.88	-	-634.88
Holiday Store	120.00	-	120.00	-	120.00
Music Program	-	-	-	-	-
Open House	-	-	-	-	-
School Directory	90.00	10.00	80.00	-	80.00
Teacher Appreciation Gifts	-	-	-	-	-
Teacher Breakfast	-	35.41	-35.41	-	-35.41
Holiday Bistro	-	-	-	-	-
Trimester Awards	-	255.00	-255.00	-	-255.00
Welcome Breakfast	-	51.20	-51.20	-	-51.20
Christmas Ornaments	15.00	738.57	-723.57	-	-723.57
Total	**235.00**	**3,808.84**	**-3,573.84**	**-**	**-3,573.84**

Other	Income	Expenses	Year to Date	Net Budget	More/-Less
Farm to Cart	-	321.00	-321.00	-	-321.00
Total	**-**	**321.00**	**-321.00**	**-**	**-321.00**

GRAND TOTAL	Income	Expenses	Year to Date	Net Budget	More/-Less
	20,176.81	**11,755.00**	**8,421.81**	**-2,525.00**	**10,946.81**

Bank Account Balances	08/01/2015	03/07/2016	Last Reconciled
Checking	**13,817.01**	**22,234.80**	02/21/2016
Cash on Hand	**23.38**	**27.40**	Never
Total	**13,840.39**	**22,262.20**	

Summary for the Period		
Starting Total		13,840.39
Income	20,176.81	
Expenses	- 11,755.00	8,421.81
Ending Total		22,262.20

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Treasurer Report Submitted by:

Name: _____ Signature: _____ Date: _____

VII-1

Clear Creek Elementary School District
17700 McCourtney Rd.
Grass Valley, CA 95949
(530) 273-3664
REGULAR BOARD MEETING
OF THE BOARD OF TRUSTEES
February 9, 2016
Clear Creek School, Library
MINUTES

Board Members Present: Karen Wallace, Rocky Troth, Mike McDaniel. And Tania Fisher

Secretary Present: Scott W. Lay

Recording Secretary Present: Jennifer Vierra

Guests Present: Patsy Hannebrink, Carla Nordstrom, Carolyn Cramer, Laura Flores

. Call to Order

The meeting was called to order at 5:02 pm.

I. Roll Call

The roll was taken. Four members were present.

II. Pledge of Allegiance

All recited the Pledge of Allegiance.

V. Agenda Adoption w/addition of V-3 Action

Motion: Mike McDaniel **Second: Rocky Troth**
The motion to accept the agenda with addition V-3 was approved.
Motion carried, all ayes.

/. Interdistrict Transfer Request

Acceptance of Interdistrict IN for the 2015/2016 school year:

1. G.G. (K) New 2016/2017 school year — V-1* Action
2. S.J (TK), L.J. (3rd), R.J. (5th) New — V-2* Action
3. J.M. (K), New 2016/2017 school year — V-3* Action

*confidential pupil packet

Motion: Rocky Troth **Second: Mike McDaniel**
The motion to accept the Interdistrict Transfer requests was approved.
Motion carried, all ayes

'I. School/Community Reports & Communication

A. Members of the Public
This is the time and place for the general public to address the school board. State law prohibits the board from addressing issues not included on the agenda; however, requests may be made for

discussion of specific topics at subsequent meetings. Discussions of personnel matters are inappropriate in open session; such matters should first be brought to the attention of the Superintendent.

1. LCAP Parent Input — Information

B. Staff

C. Members of the Board

1. Letters of Interest and interviews from candidates for open board seat VI-C-1 — Action
2. Appointment of new board member — Action

Motion: Tania Fisher **Second: Rocky Troth**
Motion to appoint Patsy Hannebrink as the new board member for CCCESD Board of Trustees was approved.
Roll Call Vote: Karen Wallace, Rocky Troth, Mike McDaniel, and Tania Fisher

3. Oath of Office for new board member — Action
4. a. Election of Board President — Action

Motion: Tania Fisher **Second: Rocky Troth**
Motion to appoint Karen Wallace as the new Board President for CCCESD Board of Trustees was approved.
Roll Call Vote: Rocky Troth, Mike McDaniel, Tania Fisher, and Patsy Hannebrink

b. Election of Board Clerk *added to agenda after 4a. vote — Action
Motion: Mike McDaniel **Second: Rocky Troth**
Motion to appoint Patsy Hannebrink as the new Board Clerk for CCCESD Board of Trustees was approved.
Roll Call Vote: Karen Wallace, Rocky Troth, Mike McDaniel, and Tania Fisher

5. Graduate Survey VI-C-2 — Information

D. Superintendent/Principal

1. Enrollment — Information
2. Staff Meeting Notes dated 3/2/2016 VI-D-1 — Information
3. Buy Back Day Agenda 3/18/2016 VI-D-2 — Information
4. SIG Members Drone/UAS use Bulletin VI-D-3 — Information
5. Interdistrict's In/Out 2015-2016 VI-D-4* — Information
6. District Updates — Information

*confidential pupil packet

VII. Approval of Consent Agenda

Discussion/Action. These items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion unless a trustee or citizen requests that an item be removed for discussion and separate consideration. In that case, the designated item(s) will be considered following approval of the remaining items.

1. Approval of the February 9, 2016 Board Minutes VII-1 — Action
2. Approval of bills in the amount of $2,757.39 and $20741.25 VII-2 — Action
3. Approval of Jerily McCormick as Girls Volleyball Coach for 2015/2016 VII-3 — Action

Motion: Rocky Troth **Second: Mike McDaniel**
The motion to accept consent agenda was approved.
Motion carried, 5 ayes

VIII. Action Items

1. Approval of Resolution 15-16-06, to Adopt Second Interim Changes for 2015-2016 — VIII-1 — Action

Motion: Mike McDaniel **Second: Rocky Troth**
The motion to accept resolution 15-16-06 to Adopt Second Interim Budget was approved.
Motion carried, 5 ayes.

2. Approval of Letter of Resignation dated February 29, 2016 for M.B. — VIII-2 — Action

Motion: Rocky Troth **Second: Mike McDaniel**
The motion to approve VIII-2 was approved.
Motion carried, 5 ayes.

3. Approval of Letter of Resignation dated February 23, 2016 for J.S. — VIII-3 — Action
Motion: Mike McDaniel **Second: Rocky Troth**
The motion to approve VIII-3 was approved.
Motion carried, 5 ayes.

4. Approval of 2016/2017 CCESD Calendar — VIII-4 — Action
Motion: Patsy Hannebrink **Second: Rocky Trotl**
The motion to approve V111-4 was approved with addition of the letter "H" in the key of calendar.
Motion carried, 5 ayes.

X. Closed Session

1. Negotiations

Closed session started at 6:10pm
Closed session ended at 6:30pm

Adjournment

Motion: Mike McDnaiel **Second: Tania Fisher**
Motion carried 5 ayes.

The motion to adjourn was approved. Meeting adjourned at 6:31 pm.

Next Board Meeting: **Date: April 12, 2016**
Clear Creek Elementary School District
Clear Creek School Library at 5:00 p.m.

espectfully Submitted By:

atsy Hannebrink, Board Clerk

ennifer Vierra, Recording Secretary

VII-2

Report title: March 18, 2016

With account detail: N
Date issued range: 03/18/2016 - 03/18/2016
Warrant number range: -
Sort by: Warrant #

Warrant Number	Reference Number	Issue Date	Payee and Purpose		Expenditure
03	16503896	03/18/2016	AT&T/MCI		
	PV160234		TELEPHONE		
	PV160234		TELEPHONE		
				Sub total:	39.14
03	16503897	03/18/2016	BLUE RIBBON SUPPLY COMPANY		
	PV160239		MATERIALS AND SUPPLIES		
				Sub total:	533.87
03	16503898	03/18/2016	BUILDERS AND CONSUMERS		
	PV160240		MATERIALS AND SUPPLIES		
				Sub total:	49.95
03	16503899	03/18/2016	CALTRONICS		
	PV160233		COPY MACHINE MAINTENANCE/LEASE		
				Sub total:	711.69
03	16503900	03/18/2016	CRANMER ENGINEERING INC.		
	PV160243		WATER		
				Sub total:	33.00
03	16503901	03/18/2016	DAVIES, MAUREEN		
	PV160249		MILEAGE REIMBURSEMENT		
				Sub total:	61.56
03	16503902	03/18/2016	DE HART, ROBERT		
	PV160247		MILEAGE REIMBURSEMENT		
				Sub total:	49.68
03	16503903	03/18/2016	DE LAGE LANDEN		
	PV160244		COPY MACHINE MAINTENANCE/LEASE		
				Sub total:	455.25
03	16503904	03/18/2016	GRAINGER		
	PV160237		MATERIALS AND SUPPLIES		
				Sub total:	65.36
03	16503905	03/18/2016	HIBSHER YAMAUCHI ARCHITECT		
	PV160238		PROF/CONSUL/SVCS & OPER EXP.		
				Sub total:	1,360.00
03	16503906	03/18/2016	HILLS FLAT LUMBER		
	PV160241		MATERIALS AND SUPPLIES		
				Sub total:	114.49
03	16503907	03/18/2016	NEVADA COUNTY ACSA		
	PV160250		TRAVEL AND CONFERENCES		
	PV160250		TRAVEL AND CONFERENCES		
				Sub total:	240.00
03	16503908	03/18/2016	NEVADA COUNTY SUPT. OF SCHOOLS		
	PV160236		DATA PROCESSING SERVICES		

Warrant Number	Reference Number	Issue Date	Payee and Purpose		Expenditure
	PV160236		PROFESSIONAL SERVICE CONTRACT		
	PV160236		BUSINESS SERVICES		
	PV160236		OTH TUIT/EXC CSTS TO DIST/CHTR		
	PV160236		OTH TUIT/EX CSTS TO CO OFFICE		
				Sub total:	15,540.40
03	16503909	03/18/2016	NEVADA UNION BOYS BASKETBALL		
	PV160248		TOURNAMENT/ENTRANCE FEES		
				Sub total:	100.00
03	16503910	03/18/2016	SCHOOLS INSURANCE GROUP		
	PV160246		H&W LIABILITY		
				Sub total:	11,451.70
03	16503911	03/18/2016	SUBURBAN PROPANE		
	PV160235		GAS/HEATING FUEL		
	CM160005		GAS/HEATING FUEL		
				Sub total:	222.67
03	16503912	03/18/2016	US BANK CORPORATE PYMT SYSTEMS		
	PV160245		MATERIALS AND SUPPLIES		
	PV160245		MATERIALS AND SUPPLIES		
	PV160245		MATERIALS AND SUPPLIES		
	PV160245		MATERIALS AND SUPPLIES		
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	PV160245		MATERIALS AND SUPPLIES		
	PV160245		MATERIALS AND SUPPLIES		
	PV160245		TRAVEL AND CONFERENCES		
	PV160245		PROF/CONSUL/SVCS & OPER EXP.		
	PV160245		POSTAGE/SHIPPING (OUT)		
	PV160245		POSTAGE/SHIPPING (OUT)		
	PV160245		POSTAGE/SHIPPING (OUT)		
	PV160245		TELEPHONE		
	PV160245		INTERNET		
	PV160245		ACCRUAL USE TAX PAYABLE		
	PV160245		ACCRUAL USE TAX PAYABLE		
				Sub total:	1,147.75
03	16503913	03/18/2016	WASTE MGMT OF NEVADA COUNTY		
	PV160242		GARBAGE		
				Sub total:	261.78
				Total Warrants Issued:	32,438.29
				Total Warrants Canceled:	.00
				Total Warrants (Issued - Canceled):	32,438.29

VII-3

Clear Creek
Elementary School District *"since 1867"*

Board of Trustees
Heino Nicolai
Michael McDaniel
Rockwell Troth
Tania Fisher
Karen Wallace

Memorandum of Understanding

COPY

This Memorandum of Understanding is between Patrick Henry and Clear Creek Elementary School District for the following position during the 2015-16 school year:

Track and Field	$750.00	Paid 10th of Month Following Season

_____ _____
Scott W. Lay, Superintendent Date

_____ _____
Patrick Henry Date

COPY

Requirements:
Current CPR/First Aid Clearance
CDC Concussion Training
Experience working with children

Season End Date:_____

VII-4

Clear Creek Elementary School District

2015/2016 Williams Uniform Complaint Summary
(Prepared in accordance with the provisions of Ed. Code 35186(d).)

Quarter Three: January 1, 2016– March 31, 2016

Number of Complaints: 0

Nature of Complaints:

Resolution of Complaints:

I hereby certify that, to the best of my knowledge and belief, this report is true and correct, and that all data has been complied with and reported in accordance with state laws and regulations.

Superintendent

Date

Clear Creek Elementary School District

Immunizations **BP 5113**
Students **Page 1of 2**

To protect the health of all students and staff and to curtail the spread of infectious diseases, the Governing Board shall cooperate with state and local public health agencies to encourage and facilitate immunization of all district students against preventable diseases.

Each student enrolling for the first time in a district elementary or secondary school, preschool, or child care and development program or, after July 1, 2016, enrolling in or advancing to grade 7 shall present an immunization record from any authorized private or public health care provider certifying that he/she has received all required immunizations in accordance with law. Students shall be excluded from school or exempted from immunization requirements only as allowed by law.
(cf. 5115 - Health Screening for School Entry)

Each transfer student shall be requested to present his/her immunization record, if possible, upon registration at a district school.
(cf. 6173 – Education For Homeless Students)

The Superintendent or designee may arrange for an authorized health care provider to administer immunizations at school to any student whose parent/guardian has consented in writing. At the beginning of the school year, parents/guardians shall be notified of their right to provide consent for the administration of an immunization to their child at school. (Education Code 49403)
(cf. 5145.6 - Parental Notifications)

Legal Reference:
EDUCATION CODE
44871 Qualifications of supervisor of health
46010 Total days of attendance
48216 Immunization
48853.5 Immediate enrollment of foster youth
48980 Required notification of rights
49403 Cooperation in control of communicable disease and immunizations
49426 Duties of school nurses
49701 Flexibility in enrollment of children of military families
51745-51749.6 Independent study
HEALTH AND SAFETY CODE
120325-120380 Immunization against communicable disease, especially:
120335 Immunization requirement for admission
120395 Information about meningococcal disease, including recommendation for vaccination
120440 Disclosure of immunization information
CODE OF REGULATIONS, TITLE 5
430 Student records

CODE OF REGULATIONS, TITLE 17
6000-6075 School attendance immunization requirements
UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act
UNITED STATES CODE, TITLE 42
11432 Immediate enrollment of homeless children
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy

Management Resources:
CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
California Immunization Handbook for Child Care Programs and Schools, August 2015
Guide to Immunizations Required for Child Care
Guide to Immunizations Required for School Entry
Parents' Guide to Immunizations Required for Child Care
Parents' Guide to Immunizations Required for School Entry
EDUCATION AUDIT APPEALS PANEL PUBLICATIONS
Guide for Annual Audits of Local Education Agencies and State Compliance Reporting, July 2015
U.S. DEPARTMENT OF EDUCATION GUIDANCE
Family Educational Rights and Privacy Act (FERPA) and H1N1, October 2009
WEB SITES
California Department of Education: http://www.cde.ca.gov
California Department of Public Health, Immunization Branch:
http://www.cdph.ca.gov/programs/immunize
California Department of Public Health, Shots for Schools: http://shotsforschools.org
Centers for Disease Control and Prevention: http://www.cdc.gov
Education Audit Appeals Panel: http://www.eaap.ca.gov
U.S. Department of Education: http://www.ed.gov
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Clear Creek Elementary School District

Required Immunizations

The Superintendent or designee shall provide parents/guardians, upon school registration, a written notice summarizing the state's immunization requirements.

The Superintendent or designee shall not unconditionally admit any student to a district elementary or secondary school, preschool, or child care and development program for the first time nor, after July 1, 2016, admit or advance any student to grade 7 unless the student has been fully immunized. The student shall present documentation of full immunization, in accordance with the age/grade and dose required by the California Department of Public Health (CDPH), against the following diseases: (Health and Safety Code 120335; 17 CCR 6020)

1. Measles, mumps, and rubella (MMR)
2. Diphtheria, tetanus, and pertussis (whooping cough) (DTP, DTaP, or Tdap)
3. Poliomyelitis (polio)
4. Hepatitis B
5. Varicella (chickenpox)
6. Haemophilus influenza type b (Hib meningitis)
7. Any other disease designated by the CDPH

However, full immunization against hepatitis B shall not be a condition by which the Superintendent or designee shall admit or advance any student to grade 7. (Health and Safety Code 120335)

A student who qualifies for an individualized education program (IEP), unless otherwise exempt, shall be fully immunized in accordance with Health and Safety Code 120335 and this regulation. However, the district shall continue to implement the student's IEP and shall not prohibit the student from accessing any special education and related service required by his/her IEP regardless of whether the student is fully immunized. (Health and Safety Code 120335)
(cf. 6159 - Individualized Education Program)

The student's immunization record shall be provided by the student's health care provider or from the student's previous school immunization record. The record must show at least the month and year for each dose, except that the day, month, and year must be shown for the MMR doses given during the month of the first birthday and for the Tdap dose given during the month of the seventh birthday. (17 CCR 6070)

Exemptions

Exemption from one or more immunization requirements shall be granted under any of the following circumstances:

1. The parent/guardian files with the district a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe. The statement shall indicate the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization. (Health and Safety Code 120370; 17 CCR 6051)

2. The student's parent/guardian files with the district, before January 1, 2016, a letter or written affidavit stating that an immunization is contrary to his/her personal beliefs, in which case the student shall be exempted from the immunization until he/she enrolls in the next applicable grade span requiring immunization (birth to preschool, grades K-6, grades 7-12). (Health and Safety Code 120335)

When a student transfers to a different school within the district or transfers into the district from another school district in California, his/her personal beliefs exemption filed before January 1, 2016, shall remain in effect until the next applicable grade span. A student transferring from a school outside the district shall present a copy of the personal beliefs exemption upon enrollment. When a student transfers into the district from outside California and presents a personal beliefs exemption issued by another state or country prior to January 1, 2016, the Superintendent or designee may consult with legal counsel regarding the applicable immunization requirements.

3. The student is enrolled in an independent study program pursuant to Education Code 51745-51749.6 and does not receive classroom-based instruction.

Conditional Enrollment

The Superintendent or designee may conditionally admit a student with documentation from an authorized health care provider that: (Health and Safety Code 120340; 17 CCR 6000, 6035)

1. The student has not received all the immunizations required for his/her age group, but has commenced receiving doses of all required vaccines and is not due for any other doses at the time of admission.

2. The student has a temporary exemption from immunization for medical reasons pursuant to item #1 in the section "Exemptions" above.

The Superintendent or designee shall notify the student's parents/guardians of the date by which the student must complete all the remaining doses as specified in 17 CCR 6035.

In addition, a transfer student may be conditionally admitted for up to 30 school days while his/her immunization records are being transferred from the previous school. If such documentation is not presented within 30 days, the student shall be excluded from school until the required immunizations have been administered. (17 CCR 6070)

The Superintendent or designee shall review the immunization record of each student admitted conditionally every 30 days until that student has received all the required immunizations. If the student does not receive the required immunizations within the specified time limits, he/she shall be excluded from further attendance until the immunizations are received. (Health and Safety Code 120375; 17 CCR 6070)

The Superintendent or designee shall immediately enroll homeless students, foster youth, and students of military families even if their immunization records are missing or unavailable at the time of enrollment. School or district staff shall work with the student's prior school to obtain the student's immunization records or shall ensure that he/she is properly immunized. (Education Code 48853.5, 49701; Health and Safety Code 120341; 42 USC 11432)

Exclusions Due to Lack of Immunizations

Any student without the required evidence of immunization may be excluded from school until the immunization is obtained or an exemption is granted in accordance with the section "Exemptions" above.

Before an already admitted student is excluded from school attendance because of lack of immunization, the Superintendent or designee shall notify the parent/guardian that he/she has 10 school days to supply evidence of proper immunization or an appropriate exemption. This notice shall refer the parent/guardian to the student's usual source of medical care or, if the student has no usual source of medical care, then to the county health department or school immunization program, if any. (Education Code 48216; 17 CCR 6040)

The Superintendent or designee shall exclude from further attendance any already admitted student who fails to obtain the required immunization within 10 school days following the parent/guardian's receipt of the notice specified above. The student shall remain excluded from school until he/she provides written evidence that he/she has received a dose of each required vaccine due at that time. The student shall also be reported to the attendance supervisor or principal. (17 CCR 6055)

Exclusion Due to Exposure to Disease

If the district has good cause to believe that a student has been exposed to a disease listed in the section "Required Immunizations" above and his/her documentation of immunization does not show proof of immunization against that disease, that student may be temporarily excluded from the school until the local health officer informs the district in writing that he/she is satisfied that the student is no longer at risk of developing or transmitting the disease. (Health and Safety Code 120370)

Records

The Superintendent or designee shall record each new entrant's immunizations in the California School Immunization Record and retain it as part of the student's mandatory permanent student record. District staff shall maintain the confidentiality of immunization records and may disclose such information to state and local health departments only in accordance with law. (Health and Safety Code 120375, 120440; 17 CCR 6070)
(cf. 5160 - Student Records)

The district shall also retain in the mandatory student record any physician or health officer statement, personal beliefs letter or affidavit, reason for conditional enrollment, or any other documentation related to the student's immunization record or exemptions.

Audits

If an audit reveals deficiencies in the district's reporting procedures, the Superintendent or designee shall present the Board with a plan to remedy such deficiencies.

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April 7, 2016

Dear Scott and the Clear Creek School Board,

There are many days in my life that stand out as Red Letter Days. One of those Red Letter Days, was in September, 1975 when I signed my first contract with Bob Evans, Doris Creager and Ernie Sowell, to be the newest teacher at the two-room Clear Creek School. My classroom of 24 kindergarten, first, second, third, and fourth grade students became my newest home. At twenty-two years old, I jumped in and soon found a charming, country lifestyle that included many interested and involved community members. Fortunately, some of those friendships remain intact, while many others have waned with time.

Although that first classroom has taken on a new form, as a part of my personal residence in town, my next classrooms, Room 1, Room 4, Room 5, and my current Room 9, were my next homes. Each one of them has a memory (or several) attached to them. However, Room 9 has housed the Nordstrom Neighborhood for the greatest number of years. Cleaning out the closet in Room 9 will be a Red Letter Day. It won't be the first cleaning---it has been dismantled several times---but it will be the last. I'll let go of those Christmas cards collected off and on for years for a special project. I have utilized those cards, and re-collected cards several times. It will be bittersweet.

For 41 years, I have driven McCourtney Road--- approximately 15,990 trips and at least 271,830 miles. I am not finished making this trip. I'm just taking a breather. Maybe I won't drive it five days a week.

So, this letter represents another Red Letter Day. I am uncertain of the exact hue this day will take over time. It will be a life-changing one, nevertheless.

I am looking forward to changing my routine a bit, being able to walk and hike mid-week and not just during the summer! I hear Scotland and Maine calling my name. I know of several book clubs I'll investigate. (I try to imagine being able to read a book not just at Christmas vacation.) I'll spend precious time with my aging parents.

My career here has been lengthy, but most importantly, fulfilling. I have loved teaching, so much, that I consider it a passion and a hobby, rather than a job. (At least on most days!) It has shaped who I am and who I will become as a "retired educator." You have been a very important part of my life, my very best friends, and I will continue to embrace that sentiment.

Thank you so much for the opportunity to a part of such an amazing place as Clear Creek. I am proud and will be forever honored to have been associated with our school. There is NO other school like ours. The staff here is dedicated to the finest education for children. IT IS GREAT TO BE US!

At this time, I respectfully resign my position as teacher, effective on June 10, 2016.

With heartfelt sincerity,

Carla

Carla Nordstrom