

COVID-19 Operations Written Report for Clear Creek Elementary School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Clear Creek Elementary School District	Carolyn Cramer Superintendent/Principal	ccramer@clearcreekschool.org 530-273-3664 x203	6/9/2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

In order to address school closures caused by the COVID-19 emergency, Clear Creek Elementary School District adopted a Distance Learning plan that began on March 23, 2020. The goal of our Distance Learning plan was to provide continued instruction in ELA, Math, Social Studies, and Science through an integrated approach using paper and pencil learning packets and access to continually updated online resources.

In conjunction with our County Office of Education and District Superintendents, all Nevada County schools closed for one week, March 16-20, to prepare for the transition to Distance Learning. At Clear Creek, a weekly learning packet distribution schedule was developed in collaboration with all teachers, TK-8th grade. The completed packets were returned to school each Friday, reviewed, feedback along with a score of Credit/No Credit was provided as well as a new learning packet for the following week.

Teachers provided instruction, socialization, and support through a variety of delivery methods to ensure all populations were reached. The instructional aides supported teachers and students through copying, sorting, assembling, and distributing learning packets. Our office staff rotated coverage so that phone calls and email inquiries were directed appropriately and responded to in a timely manner. Both our RSP teacher and Speech and Language Pathologist provided support via the phone, email, and Zoom meetings.

The major impact to students and families was the increased instructional support that parent/guardians needed to provide at home while also having to juggle their own jobs. This added responsibility to parents created additional stress and pressure on parents and students. In response, the school sent out regular communications to parents that included weekly packet reminders, tips on creating and maintaining a home/school schedule, mental health resources, and lunch program reminders. We also implemented a weekly spirit theme that created enthusiasm and camaraderie during learning packet distribution and drop-off.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

The Clear Creek Elementary School District continued to provide English Language Learners and low-income students with individualized instruction and support to ensure that all of our students had access to high quality, grade level appropriate state adopted curriculum. The District also provided Chromebooks to any student who requested one. While the District does not have enough Chromebooks for every student, we were able to provide a Chromebook to students who may have a needed more than one device per family based on having multiple students or parents who were working from home.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

The Clear Creek Elementary School District teachers delivered high-quality Distance Learning opportunities to each of their students by maintaining personal and individualized contact with each child and providing a comprehensive learning experience. Our teachers quickly adapted to the use of an integrated instructional model incorporating paper and pencil activities with online resources and strategies. The teachers effectively responded to feedback from parents and administration to provide flexibility, structure, and continually modified components of their instructional delivery in order to meet their students' needs.

Each teacher developed a weekly instructional packet and support resources based on their grade level content standards and the needs of their students. The teachers maintained at least one, often multiple, weekly Zoom meetings to maintain the student's ability to socialize and connect with their classmates and teacher. Teachers conducted lessons during Zoom meetings, offered individual support/instruction during office hours, and posted recorded lessons and additional resources on their Google classrooms. At various grade levels, hands-on activities were provided to promote fine motor practice for younger students and science explorations for older students. Throughout the grade levels, all teachers were available daily via scheduled office hours on Zoom, email, phone calls, or online apps such as Remind.

The teaching staff updated their Google classroom with directions and resources for specific assignments as well as many additional online resources to supplement student learning and socialization such as virtual field trips, Khan Academy, Brain Pop, Duolingo, animation software, and even a virtual dance. PE/Movement activities were suggested, shared, and documented through PE logs and weekly Music instruction/activities were provided for students in the 1st-5th grades. The Librarian provided online access to the card catalog so that students could request and check out a book to be delivered with our weekly packet distribution. Students were able to access the Accelerated Reading comprehension program to complete tests and earn points toward their individual reading goals.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Clear Creek School provided grab and go lunch and breakfast through Central Kitchen, our typical school lunch provider. We notified families of the daily meal availability through flyers in weekly packets and through email flyers sent out to all of our school community

members. Only a few families opted to participate, but we did provide lunch and breakfast for a week at a time upon request with just one phone call.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Parents requesting supervision of their children were referred to the Nevada County Superintendent of Schools office, who then referred them to local agencies within the county who were offering supervisory services for children.